



## **Trustees Expenditure Authorisation Policy**

This policy aims to reduce risks to the Club from fraud, phishing etc. by adopting good practice.

All withdrawals of Club funds must be made from the Club's main bank account which requires dual authorisation.

The primary authority will be the Club Treasurer.

The Trustees will from time to time appoint persons to act as a second authority.

The Club Treasurer may authorise withdrawal of Club funds limited to £1750 for any one transaction, and for debts properly incurred in the normal running of the Club. Payments may not be split in order to circumvent the limit.

For exceptional withdrawals, or if there is any doubt, or if the withdrawal would exceed the limit, the Club Treasurer must request written approval from the Trustees for the expenditure.